



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 SCHOOLS DIVISION OF BATANGAS



24 May 2024

DIVISION MEMORANDUM

No. 282, s. 2024

CORRIGENDUM TO DIVISION MEMORANDUM NO. 238, s. 2024
re: IMPLEMENTATION OF SCHOOL-BASED FEEDING PROGRAM: MILK
COMPONENT FOR SY 2023-2024

TO: Assistant Schools Division Superintendents
 Chief- Curriculum Implementation Division (CID)
 Chief- School Governance and Operations Division (SGOD)
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elementary School Heads
 All Others Concerned

1. In compliance with DepEd Order No. 027 s. 2020, titled Guidelines on the Reconstruction of the Inspectorate Team in the Department of Education Central Office, Regional and Schools Division Offices and Schools, D.O. 5 s. 2010 Guidelines on the inspection of DepEd Deliveries and Commission on Audit (COA) rules and regulations pertaining to the inspection of deliveries, and relative to Division Memorandum No. 238, s. 2024 titled "Implementation of School-Based Feeding Program: Milk Component for SY 2023-2024", this office issues the Recomposition of Sub-Office Inspectorate and Acceptance Team:

Sub-Office	Team Leader of Inspection Team	Regular Members of Inspection Team	Designated Person for Acceptance
Balayan East	Lolita C. Garcia District Supervisor	Germana C. Macalalad Principal III / District SBFP Coordinator Vicky P. de Torres Principal IV / Central School Principal Karen E. Enriquez District Nurse	Melissa B. Capuyon District Property Custodian
Balayan West	Placida G. Dela Vega District Supervisor	Severina P Ramos Principal I / District SBFP Coordinator	Myla S. Mapanao District Property Custodian





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		Eugene Mark T. Labariño Balayan West Central School OIC Maria Lagrimas Calapati District Nurse	
Calaca	Anabel R. Marasigan District Supervisor	Editha V. Castillo HT III / District SBFP Coordinator Edilberta R. Manalo Principal IV / Central School Principal Jonathan C. Adan District Nurse	Lilibeth P. Patulot District Property Custodian
Calatagan	Eleazar C. Magsino District Supervisor	Teodora C. Maningat District SBFP Coordinator Mario A. Caunceran Principal II / Central School Principal Kaycee Ilagan District Nurse	Elma S. Macaraig District Property Custodian
Lian	Pedro D. Delos Reyes District Supervisor	Rosalinda V Sanchez Principal III / District SBFP Coordinator Mimie Jumarang Principal I / Central School Principal Arjay S. Petil District Nurse	Mary Jane Abellea District Property Custodian
Nasugbu East	Avelina O. Gaa District Supervisor	Marrie Vic B. Ularte HT III / District SBFP Coordinator Luisa O. Fenol Principal IV / Central School Principal Randy Malabanan District Nurse	Regina M. Baylosis District Property Custodian
Tuy	Ronaldo L. Sevilla District Supervisor	Ednalyn D. Perez	Geravic H. Panaligan



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		Principal I / District SBFP Coordinator Gina M. Aseremo Principal IV / Central School Principal	District Property Custodian
Alitagtag	Aniano I. Hernandez District Supervisor	Leonarda P. Mauleon HT III / District SBFP Coordinator Zenaida G. Gutierrez Principal IV / Central School Principal Maria Katrina A. Dimaunahan District Nurse	Mary Grace A. Siscar District Property Custodian
Balete	Evangeline L. Ocampo Principal I / District SBFP Coordinator	Meliza L. Altamirano Principal I Ralph Relvin A. Cabello District Nurse	Sheena Mae Briones ADAS II / District Property Custodian
Cuenca	Julieta D. Devio District Supervisor	Joselyn B. Jetajube District SBFP Coordinator Edita L. Montalbo Central School Principal Marlon S. Borillo District Nurse	Anna Marie P. De Chavez District Property Custodian
Lemery	Avelino B. Mortel District Supervisor	Marilyn M. Mulingtapang HT III / District SBFP Coordinator Louie L. Alvarez Principal III / Central School Principal Princess C. Manalo District Nurse	Joseph Frank I. Valdez District Property Custodian
Nasugbu West	Gregorio V. Meneses District Supervisor	Dolorosa B. Granados HT III / District SBFP Coordinator Rufina B. Samonte Principal III / Central School Principal	Regina Loraine G. Gonzales District Property Custodian



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		Benita A. Ramos District Nurse	
San Luis	Gina M. Laksamana District Supervisor	Irene C Llanes District SBFP Coordinator Romana M. Hernandez Central School Principal Marites M. Matro District Nurse	Maira M. Castillo District Property Custodian
Sta. Teresita	Antonio M. Ilagan District Supervisor	Lucita S. Pascual Principal III / District SBFP Coordinator Mylene B. Bathan Principal III Miller M. Masangcay District Nurse	Maria Shame C. Alcaraz District Property Custodian
Taal	Conie C. Hernandez District Supervisor	Ma. Elsie G. Ramirez HT III / District SBFP Coordinator Loida P. Rosales Principal IV / Central School Principal Ma. Angelica B. Molina District Nurse	Karen Catapat District Property Custodian
Agoncillo	Maria Melissa M. Ariola District Supervisor	Shirley D. Sangalang HT III / District SBFP Coordinator Feliciana L. Aquino Principal III Eula Mariese M. Umali District Nurse	Niña Marah M. Malabanan District Property Custodian
Bauan East	Aurelia A. Aguila OIC-PSDS	Elenita M. De Guzman Principal I / District SBFP Coordinator Maricar Pagcaliwagan District Nurse	Brianil A. Prado District Property Custodian



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Bauan West	Andrea M. Hernandez District Supervisor	Jessie C. Abante Principal I / District SBFP Coordinator Movita O. Cruzat Central School Principal Imelda A. Guy District Nurse	Nanette A. Carreon District Property Custodian
Ibaan	Nenita A. Adame District Supervisor	Elsa A. Maranan Principal I / District SBFP Coordinator Alberto M. De Chavez Principal IV Mary Ann D. Rillera District Nurse	Marilyn A. Laygo District Property Custodian
Laurel	Benilda N. Navarro District Supervisor	Tomasa A. Garcia Principal III / District SBFP Coordinator Jennifer M. Ariola Principal III Mary Grace A. Dalisay District Nurse	Arlyn L. Umandap District Property Custodian
Mabini	Luisito L. Cantos District Supervisor	Luzviminda I. Ilagan HT III / District SBFP Coordinator Gilma C. Porley Principal III Evangeline A. Catilo District Nurse	Glenda Jusi District Property Custodian
Mataas na Kahoy	Nancy D. Lubis District Supervisor	Marites C. Nario HT III / District SBFP Coordinator Gregorio O. Lubi Principal II Dianne C. Flores District Nurse	Ruth Limos District Property Custodian
Padre Garcia	Braulio B. Napenas	Jinnelyn S. Magdangan	Missie Jane M. Ante



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	District Supervisor	HT III / District SBFP Coordinator Josephine H. Arnigo Principal IV Gina Husmillo District Nurse	District Property Custodian
San Nicolas	Emiteria B. Villamor District Supervisor	Chenita S. Mercado Principal II / District SBFP Coordinator Susana E. Casalme Principal III Felix Francis D. Fajarito District Nurse	Nolasco O. Landicho District Property Custodian
San Pascual	Bernarda M. Reyes District Supervisor	Clariza D. Dalisay Principal III / District SBFP Coordinator Niña D. Dimaculangan Principal IV Maria Gracia D. Conti District Nurse	Aivie F. Bagui District Property Custodian
Talisay	Ginalyn U. Macaraig District Supervisor	Aileen B. Lontok HT III / District SBFP Coordinator Mary Grace L. Mendoza Principal IV Jeff Merrick S. De Jesus District Nurse	Margie M. Magsadia District Property Custodian
Malvar	Agrifina A. Dirain District Supervisor	Maribel M. Lugay District SBFP Coordinator Gilberto L. Perez Central School Principal Charlotte Azel A. Casuncad District Nurse	Glenda M. Pulgado District Property Custodian
Rosario East	Julita E. Ilagan District Supervisor	Elisa D. Manalo District SBFP Coordinator	Emerson P. Antig District Property Custodian



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		Marilyn C. Marasigan Central School Principal Julius Christian A. Espina District Nurse	
Rosario West	Orlie G. Del Mundo District Supervisor	Gina R. Rios District SBFP Coordinator Imelda C. Tapero Central School Principal Maria Regina M. Cabantog District Nurse	Arnulfo Marasigan District Property Custodian
San Jose	Joel B. Lubis District Supervisor	Nida T Mendoza District SBFP Coordinator Irene B. Nakpil Central School Principal Christian H. Harina District Nurse	Maria Angelica J. Mangubat District Property Custodian
San Juan East	Ellienor D. Pena District Supervisor	Evelyn R. Maulion HT III / District SBFP Coordinator Rose Marie J. Lopez Principal II Rowena S. Aguila District Nurse	Baby Tess A. Mercado District Property Custodian
San Juan West	Sarah S. Saguin District Supervisor	Annabelle A. Comia HT III / District SBFP Coordinator Margarita B. Silva Principal III Princess Lenette P. Espina District Nurse	Ma. Kathrina Beron District Property Custodian
Taysan	Erickson T. Gutierrez District Supervisor	Rosalina H. Dotado District SBFP Coordinator Mark Emmanuel Miral District Nurse	Vanessa D. Arellano District Property Custodian



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Lobo	Baby Janet U. Dimailig District Supervisor	Lina M. Magoling District SBFP Coordinator Rodelio Alvarez District Nurse	Jonette P. Anyayahan District Property Custodian
Tingloy	Lucky May L. Pasia District Supervisor	Elsa E. De Guzman District SBFP Coordinator Jean B. Evangelista Central School Head John Rhys H. Manalo District Nurse	Karl Alexis D. Sevilla District Property Custodian

2. Members of the Inspectorate and Acceptance team shall hold their position for the period of Milk Implementation SY 2023-2024.
3. Members of the Inspectorate Team shall have the following roles and responsibilities:
 - 3.1. Conduct pre-delivery inspection to determine compliance with the specifications.
 - 3.2. Inspect the delivery goods in accordance with the perfected Purchase Order / Contracts.
 - 3.3. Sign the Inspection and Acceptance Report (IAR) form and recommends payment / non-payment of the supplier/contractor;
 - 3.4. Conduct post-delivery-inspection prior to the issuance of Certificate of Final Acceptance; and
 - 3.5. Monitor the rectification of defective deliveries.
4. Sub-Office Property Custodian/Designated Person for Acceptance shall have the following roles and responsibilities:
 - 4.1. Shall be responsible for accepting deliveries of procured items.
 - 4.2. Required to sign the acceptance portion of the Inspection and Acceptance Report (IAR) form in order to complete the process.
5. Immediate and wide dissemination of this Memorandum is earnestly desired.

MARITES A. IBANEZ, CESO V
Schools Division Superintendent